



Dear Booking Inquirer

To assist us to create a program and itinerary that matches your needs, please complete the following information.

You need to send these details to Bass Student Group Tours by e-mail to bassinternational@optusnet.com.au or by fax to 61 3 9558 0900.

Date:

Contact details of the organiser				
1	Name of Contact Person			
2	Name of your Organisation			
3	E-mail address			
4	Day time Phone No. including area & country code			
		<i>Country Code</i>	<i>Area Code</i>	<i>Local number</i>
5	Mobile Phone No.			
6	Fax Number including area & country code			
		<i>Country Code</i>	<i>Area Code</i>	<i>Local number</i>
Your requirements				
7	Purpose of program			
Possible Dates				
9	Start Date		Approx Arrival Time	
10	End Date		Approx Departure Time	
11	Date comments (if any)			
8	Duration if no specific dates given	days /	nights	
13	Numbers to be accommodated	Total	Adults	Participants
14	Approximate age range if the group includes children.			
15	How many leaders will you bring?			
16	Location preferred			
17	What is the preferred travel time to the venue?			
Catering				
18	What type of catering do you require?	Western-style meals (eg Aussie BBQ)	<input type="checkbox"/>	Special meals/catering <input type="checkbox"/>



Language						
19	Do you require English Language lessons?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
20	Do you require translators?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
21	If 'yes', what languages?					
22 Indoor Facilities						
What indoor facilities do you require?						
	Bedrooms/bathrooms under one roof	<input type="checkbox"/>	Bedrooms with ensuites	<input type="checkbox"/>	Meeting rooms	<input type="checkbox"/>
	Recreation room	<input type="checkbox"/>	TV & Video	<input type="checkbox"/>	Audio visual equipment	<input type="checkbox"/>
	English Language classrooms	<input type="checkbox"/>	People per room		Bedding & linen	<input type="checkbox"/>
23	Other					
24 Outdoor Facilities						
What outdoor facilities/activities do you require? Here are some examples.						
	None	<input type="checkbox"/>	Variety of activities	<input type="checkbox"/>	Adventure activities	<input type="checkbox"/>
	Horse riding	<input type="checkbox"/>	Ropes course	<input type="checkbox"/>	Canoeing	<input type="checkbox"/>
	Bushwalking	<input type="checkbox"/>	Rock climbing/abseiling	<input type="checkbox"/>	Pool /swimming area	<input type="checkbox"/>
	Tennis courts	<input type="checkbox"/>	Farm activities/visits	<input type="checkbox"/>	Basketball courts	<input type="checkbox"/>
	Aboriginal Cultural activities eg boomerang throwing, bush foods, Corroborees, Dreamtime stories	<input type="checkbox"/>	Theme park tours	<input type="checkbox"/>	Sightseeing tours	<input type="checkbox"/>
25	Other activities					
Transport						
26	Do you require transport to the venue?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
27	What is the pick-up location?					
28	What is the pick-up date and approx. time?	Date		Time		
29	What is the return drop-off location?					
30	What is the return date and approximate time?	Date		Time		
Other						
31	Wheelchair access Required	<input type="checkbox"/>	Useful	<input type="checkbox"/>	Not required	<input type="checkbox"/>
32	Other requirements, eg. Dietary Needs, Religious Needs					